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22 February 2022

## **Communities, Highways and Environment Scrutiny Committee**

A meeting of the committee will be held at **10.30 am on Wednesday, 2 March 2022 at County Hall, Chichester, PO19 1RQ.**

**Note:** In response to the continuing public health measures, there will be limited public access to the meeting. Admission is by ticket only, bookable in advance via: [democratic.services@westsussex.gov.uk](mailto:democratic.services@westsussex.gov.uk).

**The meeting will be available to watch live via the Internet at this address:**

<http://www.westsussex.public-i.tv/core/portal/home>

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### **Agenda**

- 10.30 am     1.     **Declarations of Interest**
- Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting. Consideration should be given to leaving the meeting if the nature of the interest warrants it. If in doubt, please contact Democratic Services before the meeting.
- 10.35 am     2.     **Urgent Matters**
- Items not on the agenda which the Chairman of the meeting is of the opinion should be considered as a matter of urgency by reason of special circumstances, including cases where the Committee needs to be informed of budgetary or performance issues affecting matters within its terms of reference, which have emerged since the publication of the agenda.
- 10.40 am     3.     **Strategic Options for Processing of Separate Food Waste and Other Waste Disposal Services and Update on Joint Strategic Approach (Pages 5 - 24)**
- Report by the Director of Environment and Public Protection.
- The Committee is asked to scrutinise proposals for the processing of separate food waste and the revised delivery of other waste disposal services on which the Cabinet plans to

take a decision in due course.

The Committee will also receive an update on the development of a Joint Strategic Approach with district and borough partners.

12.10 pm 4. **Proposals to Permanently Adopt the Booking Scheme Piloted at some Recycling Centres** (Pages 25 - 58)

Report by the Director of Environment and Public Protection.

The Committee is asked to preview the draft decision to be taken by the Cabinet Member for Environment and Climate Change, to permanently adopt the pilot scheme in operation since 2021, and retain the option to extend it to further sites should they be subject to congestion issues in the future.

12.55 pm **Lunch Break**

1.25 pm 5. **Highways Improvement Programme Review** (Pages 59 - 64)

Report by the Director of Highways, Transport and Planning and the Head of Local Highway Operations.

The Committee is asked to scrutinise the proposed prioritisation process for the Highways Improvement Programme, following a review of the current arrangements.

2.25 pm 6. **Quarterly Performance and Resources Update (Quarter 3)** (To Follow)

A report by the Director of Law and Assurance, setting out the finance and performance position as at the end of December 2021.

The Committee is asked to examine the data and supporting commentary for the performance and resources report, and make any recommendations for action to the Cabinet Members for Highways and Transport, Environment and Climate Change and Community Support, Fire and Rescue.

2.55 pm 7. **Bus Enhancement Plan Task and Finish Group**

The Cabinet Member for Highways and Transport intends to adopt a new Bus Enhanced Partnership Plan (EPP), in April 2022.

Following discussion by the Business Planning Group, the Committee is asked to agree the establishment of a Scrutiny Task and Finish Group (TFG) to act as a critical friend in the drafting of the Plan, and in particular consider:

- the draft Enhanced Partnership Plan (and Scheme) prior to its submission to the Department for Transport (DfT) at the end of April 2022

- the impact of changes to DfT funding for buses – the outcome of WSCC Bus Services Improvement Plan and the Bus Recovery Grant
- plans for public consultation on the bus EPP

It is proposed that the TFG will meet once in April and report directly to the Cabinet Member. The Group's final report will be shared with the wider Committee, before being passed to the Cabinet Member and published on the Council's website. The Cabinet Member's response to the recommendations will be published with the papers for the Committee's meeting on 10 June

The membership of the TFG shall comprise no more than seven members. A Chairman will be appointed by the Group at the outset of its meeting.

Members of the Committee are invited to volunteer to serve on the TFG, which must be cross-party. The invitation can be extended to interested non-executive members from outside the Committee.

The Committee is asked to consider whether the Group should meet informally (ie in private) or formally (in public). This decision can be delegated to the members of the Group.

No background papers. Contact Ninesh Edwards, 033 022 22542

3.00 pm

8. **Work Programme Planning and Possible Items for Future Scrutiny**

The Committee is asked to review its current draft work programme taking into account the Forward Plan of Key Decisions and any suggestions from its members for possible items for future scrutiny.

(a) **Forward Plan of Key Decisions** (Pages 65 - 78)

Extract from the Forward Plan dated 18 February – attached.

An extract from any Forward Plan published between the date of despatch of the agenda and the date of the meeting will be tabled at the meeting.

The Committee is asked to consider whether it wishes to enquire into any of the forthcoming decisions within its portfolio.

(b) **Work Programme** (Pages 79 - 80)

The Committee is asked to review its draft work programme for the next County Council term in 2022/23. The work programme attached reflects the outcome of discussions at the Committee's

Business Planning Group meeting on 11 February.

Members to mention any items which they believe to be of relevance to the business of the Scrutiny Committee, and suitable for scrutiny, e.g. raised with them by constituents arising from central government initiatives etc.

If any member puts forward such an item, the Committee's role at this meeting is just to assess, briefly, whether to refer the matter to its Business Planning Group (BPG) to consider in detail.

Future meeting dates of the Committee in 2022/23:

- 10 June 2022
- 21 September 2022
- 18 November 2022
- 23 January 2023
- 6 March 2023.

3.05 pm 9. **Requests for Call-in**

There have been no requests for call-in to the Scrutiny Committee and within its constitutional remit since the date of the last meeting. The Director of Law and Assurance will report any requests since the publication of the agenda papers.

3.05 pm 10. **Date of Next Meeting**

The next meeting of the Committee will be held on Friday 10 June at 10.30 am at County Hall, Chichester.

Any member wishing to place an item on the agenda for the meeting must notify the Director of Law and Assurance by Wednesday 25 May 2022.

**To all members of the Communities, Highways and Environment Scrutiny Committee**

**Webcasting**

Please note: this meeting may be filmed for live or subsequent broadcast via the County Council's website on the internet - at the start of the meeting the Chairman will confirm if all or part of the meeting is to be filmed. The images and sound recording may be used for training purposes by the Council.

Generally the public gallery is not filmed. However, by entering the meeting room and using the public seating area you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.